



## AGENDA

Broker & Supplier Meeting

July 1, 2025, 10:00 AM CST

Virtually or In person at the Ankeny Office

Go To Meeting joining info

Video call link: [IDR Broker & Supplier meeting 7/1/25](#)

Or dial: 1 (571) 317-3116 Access Code: 967-890-645

- I. Introductions & Opening Remarks – Jared Longfield, Bureau Chief of Alcohol Operations
- II. Operations Update – Jared Longfield, Bureau Chief of Alcohol Operations
  - Warehouse Capacity Project
  - Inbound Receiving Compliance
    - I. Vendor Portal
      - a. Delivery date for Purchase Orders
      - b. Updating scheduled Purchase Orders
    - II. Case Coding and Labeling
      - a. Parcel shipments
      - b. Refund stickers
      - c. Label codes and specials
    - III. Update to receiving schedule
- III. Product Management Update – Nicole Scebold, Product Management Lead
  - Delist – Updated timeline and procedure
- IV. 2025 Legislation and Administrative Rules – Tyler Ackerson, Legislative Liaison
- V. BMI Brand Services (BMI) – Jim Farrell, Owner & Jeff Hertzberg, Operations Manager
- VI. Questions and Comments
- VII. Closing Remarks – Jared Longfield, Bureau Chief of Alcohol Operations